

# HOLDEN TOWERS WORCESTER TENNIS CLUB

October 23, 2019  
Minutes

7:00 PM Room 409 Hogan Campus Center

**Present:** A. Andrianopoulos, R. Becker, I. Landers, J. Toupin, V. Ostrander, C. Briggs, A. Abdella, B. Chandley, R. Levine, S. Gauthier, S. Hammer, S. Paez, G. Whalen Tennis Pro: K. Dunlevy

**Absent:** G. Leung

- **Opening remarks** – Andrew discussed the club’s growth this year and credited the closing of Paxton, the work of the Marketing Committee (led by Chris Briggs and the work of Diane Gilson) and our position in the Worcester tennis market. Andrew will appear on Charter TV’s Mayor’s Forum with Joe Petty in March of 2020 to talk about HTWTC. The board supported this initiative. Andrew is planning on an end-of-year letter to the members.
  
- **Capital Campaign – Brick Walkway Installation.** Steve Coffin spoke to the board to discuss the installation of the commemorative brick walkway. The specifics were reviewed and the \$1,750 budget was approved by the board. Some specifics:
  - A swale will be created to redirect any water coming off courts 1 – 3 in a heavy rain event away from the walkway.
  - A portion of the existing asphalt walk outside the fence will be retained to transition to the new walk.
  - A granite threshold will be placed at the fence to stabilize the walk.
  - The bricks will be installed with spacing between the bricks to allow for future additions. The space will be filled with a polybind stone dust
  - Sufficient funds in addition to the approved amount should be available to Steve to install the water diversion swale.

- It was suggested and agreed that the club include bricks for the founders of the club.
- **Brick Sales** – With the help of the Marketing Committee and special mention to Diane Gilson, we have sold 62 bricks. Fifty-four have paid and 8 are pledged.
- **Deck Maintenance** - The board approved the expenditure of funds to stain the rim joists of the new deck. Estimated total cost: \$350 to include labor and two gallons of stain.
- **Approval of July 22 Minutes** - The minutes of the previous meeting were approved.
- **Water Bottle Filler** – The club has run 50/50 raffles at socials for the purpose of purchasing a new water bottle filler in the clubhouse. After deliberation a motion was made and approved to purchase and install the following:
  - A filtered water bottle filler for the clubhouse (main room) at a cost (material only) of \$1,157.
  - A chilled and filtered unit for the basement to replace the existing unit at a cost (material only) of \$1,436.
  - Additionally, we will have Beardsley review the feasibility of moving the current water bubbler unit to the lower courts. This will be reported back to the board for approval.
- **Treasurer's report** – Val distributed the interim financials through October 22.
  - The membership level has increased to 258 members from 243 at the end of last year.
  - Membership dues revenues for the current year are running slightly ahead of 2018.
  - Unpaid dues were discussed and action to be taken was agreed to. Val and Kevin will work on these issues.
  - Invoices for unpaid capital campaign pledges will be sent by Val.

- It was agreed that after the initial invoices are sent in January, periodic statements will be sent at about 4 week intervals as reminders.
- **Marketing Committee** – Chris Briggs reported on marketing committee activities:
  - Over the winter we will poll the members to ask what type of clothing merchandise they would like to see made available. We will report back to the board on this.
  - The monthly newsletter was applauded as a great member communications tool and Chris plans on continuing it over the winter. A November letter is planned.
  - Social media initiatives will continue.
- **New Committees**
  - The Plaque Committee – Andrew reported to the board that the following individuals responded to the request for volunteers and will be on the committee. The committee’s recommendation to the board will include Past Presidents, Trophies and Tournament Plaques. Also, the placement of the old HTTC sign and the WTC sign will be considered. Andrew reiterated the previous decision to install the plaques/trophies in the lower level:
    - Anne Abdella (Chair)
    - Martie Abeles
    - John Chandley
    - Carol Cormier
    - Tim Breen
  - Mission Committee – This committee will develop a Mission and Values Statement for the club. The following volunteers are recommended for the Mission Committee and include members who asked to be on the Plaques Committee and will be invited to serve on this committee:
    - Donna Becker (Chair)
    - Tom Less
    - Helen Juckins
    - Sergio Paez
    - Andre Gurbanov

- Andrew requested that both committees have an initial meeting and report back prior to the January 2020 Board Meeting (date to be determined) as the recommendations will be reviewed by the board for final decisions.
- **2020 Event Schedule**
  - The first A|B Tournament will be held earlier
  - The Socials rotation will continue with the Annual Meeting being held on a Saturday (see below) in late May (see below) and the socials scheduled on a Wed., Saturday and Wed. rotation as was done in 2019.
- **2020 Annual Meeting** – The meeting will be held at the club and will include the business meeting and a social to follow. The date will be determined later but will be a Saturday with rain dates as appropriate. If it goes beyond May 30, notices will need to be sent in order to comply with the Special Meeting Notice provisions of the By-Laws.
- **Neighbor Duff update** – Randy reported that the police/town were apprised earlier of the incidents that concerned the board and we continue to try not to escalate unless necessary.
- **Suggestion Box** – items in the suggestion box were reviewed and include:
  - Scorekeepers - Complete
  - Shower stool for the ladies locker room – we will acquire a second unit
  - Better announcement of tournament matches – the marketing committee will address this item
  - Recycling (Betty T. and Karen Anderson) – met with the two members raising this issue and it remains an open item.
  - Hold board meetings at the club – responded to the member
  - Privacy Curtain in women’s locker room - Complete
  - Member-Guest tournament – Discussed with Kevin – open item
  - Time-stamp the court conditions change announcement – addressed by Kevin and closed

- **Roundtable**

- Extended playing season – Kevin will leave three nets up Courts 1,2 &3) beyond November 1<sup>st</sup> and have Trann remove the nets.

Meeting adjourned at 8:45 pm and it was agreed the next meeting will be held in January on a Tuesday evening (date to be determined).

Action Items:

- End of year letter to members – Andrew
- Complete site work for walkway – Renovations Committee
- Stain Deck Rim Joists – Renovations Committee
- Continue brick sales and etch sold bricks for April installation – Marketing Committee
- Purchase and install (2) water bottle fillers – Renovation Committee
- Develop club merchandise program by spring - Marketing Committee
- Develop recommendations for board for plaques, trophies and club signs – Plaque Committee
- Develop Mission and Values Statement for Annual Meeting – Mission Committee
- Purchase second shower stool for women’s locker room - Renovation Committee